

FAQs

Features

Does ToolbarToggle remove the Office 2007 Ribbon feature?

No. ToolbarToggle works in conjunction with the Office 2007 Ribbon. You have the option to hide or show the Ribbon. Use some or none of the Ribbon features.

What is the difference between Toolbar Toggle and ToolbarToggle Lite?

ToolbarToggle is the old Microsoft toolbar reincarnated to drive Office 2007 Word, Excel PowerPoint. It is viewed exactly as you are used to. If you decide to use the *Hide Ribbon* feature, you would never know you are in Office 2007.

ToolbarToggle Lite was created for those people who want a simple hybrid. It is a tab - containing the old toolbar - that has been inserted on the Ribbon itself. The Lite version offers the most commonly used toolbar commands in a similar format to the old toolbar. Because the Lite version is a tab on the Ribbon itself, it is impossible to hide the Ribbon and use the toolbar. Further, it is subject to the Ribbon restrictions. For example, the Lite toolbar is not customizable. However, the Lite version serves as a good safety net to have available if/when you decide to fully embrace the Ribbon.

	ToolbarToggle	ToolbarToggle ^{Lite}
All Original Menus	✓	✓
Standard Toolbar	✓	✓
Formatting Toolbar	✓	✓
Part of Ribbon		✓
Below or in-place of the Ribbon	✓	
Multiple languages		✓
Float/ Dock Toolbar Pane	✓	
Float/ Dock Toolbars & Menus	✓	
Customize Existing toolbars and Menus	✓	
Create New Toolbars and Menus	✓	
Save Multiple Configurations	✓	

What do you mean you can work side-by-side?

ToolbarToggle contains 95% of the features in Office versions 2007 and below. You have the option to keep both ToolbarToggle and the Ribbon on the screen or completely hide the Ribbon (CTRL + F1). Essentially, you can treat ToolbarToggle as a replacement for the Ribbon, a buddy to hang out with the Ribbon or a transition tool that will slowly migrate you from the toolbar to the Ribbon.

Does ToolbarToggle support 100% all the menu items and toolbar buttons available in Office 2003 and 2007?

There are literally thousands of menu items and buttons in the office versions. We currently provide 90% of the most commonly used features. Yet upon request, we are continually adding more and will send out free automatic updates for you to download as new versions are released. However, because ToolbarToggle enables you to add your own macros to the toolbar / menu items, you actually have unlimited access to add all the features of Office.

I am a power user and I record my own macros. Does ToolbarToggle support macro recording as well as assigning them to menu or toolbar items?

Yes! ToolbarToggle is 100% compatible with Office 2003 in regard to macro recording. When assigning macros to a menu or toolbar item you use the right-click customize feature of ToolbarToggle and not the standard Office 2003 dialogue.

Will you be creating a ToolbarToggle for PowerPoint?

Yes. We intend to have a version within the next 45 days dependant on some Microsoft provided fixes for PowerPoint. If Microsoft provides these changes, this will be a free update for those who have purchased ToolbarToggle.

Will ToolbarToggle support any of the other out-of-the-box toolbars that are specific to Word/Excel in addition to the standard and formatting toolbars?

Per customer's request, we will support the out-of-the-box toolbars of those applications. However, most of our users have preferred to use the drag-and-drop customization feature to modify the existing menus and toolbars. Simply put, they just drag-and-drop macros to become buttons or menu items.

Can I use both ToolbarToggle and ToolbarToggle Lite at the same time?

Yes. Both ToolbarToggle and ToolbarToggle Lite can be open on your screen at the same time and can use them both at the same time. Feel free to toggle between ToolbarToggle, ToolbarToggle Lite and/or the Ribbon and use any combination of the features. There are a few advantages to this as well like multi-language features and convenient command menu/button locations.

Will my accelerator keys (i.e. "CTRL + F1" "ALT+F+N", etc.) work with ToolbarToggle?

Yes. The accelerator keys are fully supported and will continue to work as they had in Office 2003.

Does ToolbarToggle support multiple languages?

We are only speaking about the menus because the buttons are universal graphics.

ToolbarToggle Lite's menus support all languages that Microsoft windows platform supports.

ToolbarToggle partially supports multiple languages. For the current version, the menus are in English only, however all customizations (i.e. drag-and-drop macros, menu / button renaming, etc..) support multiple languages.

Installation/Activation

After I purchased ToolbarToggle, I only received a serial key in the order confirmation emails. Where do I download the "non-trial" final version of ToolbarToggle and ToolbarToggle Lite?

The trial version of ToolbarToggle and ToolbarToggleLite are also the final version. Just enter the serial key you received in your order confirmation email and the trial 10 day limit is removed .

How do I enter my Serial Key?

Below are the instructions to activate your copy of ToolbarToggle:

1. Get your serial key. Go to www.toolbartoggle.com and click on the "Purchase" link. Then click on the "Buy Now" link where you will be taken to our online store. Once you are at the store:
 - a. Click on the "Buy" button, then click the on the Terms page click the "Accept" button.
 - b. On the next page, complete the form and then continue the checkout process. When the transaction is complete, you will you will receive a confirmation page as well as an email sent only to you with your Serial Key.
2. Enter the Serial Key into ToolbarToggle (You must be connected to the internet). You can do this in one of two ways:
 - a. If you have already downloaded the Trial version wait until the message comes up that the Trial has expired and you can enter the Serial Key in the appropriate box.
 - b. If you have not installed the Trial, Download and Install the trial version. From the ToolbarToggle home page, click on the "Trial" link and then click on the "Download ToolbarToggle for Office 2007."
3. After you install the download, which contains ToolbarToggle and ToolbarToggleLite, and have downloaded the files,
 - a. Start Excel / Word ,
 - b. Open the Office Menu (click the orange circle in the upper left side of Word or Excel),
 - c. Select the menu item "ToolbarToggle Options" or "ToolbarToggleLite Options",
 - d. Select the "Enter Serial Key..." option
 - e. Enter your serial key (not the coupon but the serial key you receive from our online store)

How do I install ToolbarToggle / ToolbarToggle Lite?

Click on the "Download" button. Download the file to a folder on your computer. Select the file called "ToolbarToggleSetup.exe" / "ToolbarToggleLiteSetup.exe." Proceed with all installation steps.

How do I uninstall ToolbarToggle / ToolbarToggle Lite?

Go to Start. Click on Control Panel. Click on "Add/Remove Programs." Scroll to and select ToolbarToggle / ToolbarToggle Lite. Click on the "Remove" button.

My computer crashed and I need to reinstall ToolbarToggle. Can I reuse the original key?

Yes, you can use the same key. However, if you have lost the key, you can contact support@toolbartoggle.com.

Customization

How do I customize a menu or button?

ToolbarToggle supports the same methods to customize menus and buttons as Office 2003 and those methods are:

1. You can go to "Tools" menu and select "Customize" and the use the customization dialog that appears.
2. You can click the drop-down menu arrow on the right most side of any toolbar and select individual items or the "Customize" option from the menus.
3. You can hold down the "ALT" key, then left-click on any button or menu item, then right-click."

Our corporation has several standard toolbars and layouts. Is there a way to distribute and share these across many users?

Yes. Toolbar menu configurations can be created and freely shared.

On the Office menu under "ToolbarToggle Options," there are menu items that say "Load / Save" configuration. What is this for?

This is a great new feature that even Microsoft Office does not have. Currently, Microsoft Office only remembers the last set of customizations that you have made. What makes ToolbarToggle different is that you can now create toolbars for different purposes, save them under the appropriate name and recall them at will for the various document types that you create.

For example, if you are writing a letter you may have one customized toolbar and if you are writing a report, another customized toolbar.

Misc.

Will ToolbarToggle slow down or make my office program prone to crash?

No. ToolbarToggle is built using the same extensions that Microsoft uses - as if Microsoft provided this feature themselves as part of the original product.

I have a lot of documents and templates from Office 2003 (and even older versions). Will ToolbarToggle be able to work with these documents?

Yes. Just like Office 2003, ToolbarToggle supports office documents since version 2.0.

Troubleshooting

How do I hide and retrieve the Ribbon or the toolbar?

To hide the Ribbon or toolbar go to the Office menu (the button in the upper right hand corner of your window) and place your cursor over the "ToolbarToggle Options" button at the bottom of the list. Then select the "open/close Ribbon pane" or "open/close ToolbarToggle Pane" or press "Control F1" to hide or retrieve the Ribbon.

When I first start my Word and Excel programs, I notice that the programs take longer to load. Why is this happening?

This has been a general complaint about Office 2007. The only thing that ToolbarToggle does to add to this problem is to verify that your serial code is legitimate and then load any customizations that you have made to the toolbar. Because it is always the first download of Word and Excel that is slower, we recommend that you leave a copy of Word or Excel open as to avoid having to wait for the slower load.